Present: J. Blake, G. Cochenet, J. Dolan, E. Harris, R. Herron, T. Lenda R. Sheeley and R. Kellogg
Absent: W. Chang, M. Diamantis, R. Drobish, D. Flynn S. Joyner, P. Loescher, M. Rock, and J. Sizensky-Searles

1. **Call to Order**
The meeting was called to order at 3:00 PM.

2. **Review/Updates of 2006 Projects**
   - **Moore Field House – Locker Rooms** - The project is still under review by DPW Legal and SPRB

3. **Review/Updates of 2007/08 Projects**
   - **Wintergreen Space Study** - Project is on hold
   - **Parking Lot 7** - Bid documents are under review by DPW and hope to advertise for construction services January 2010.
   - **University Police – Dispatch Area** - Project is on hold until the security consultant recently engaged by the University has had an opportunity to review the project.
   - **Communication Department – Earl Hall (On Hold)** - Remains on hold
   - **Business School** - Currently bid documents are being reviewed by OSBI and timeline calls for a January 2010 bid for construction.

4. **Review/Updates of 2008/09 Projects**
   - **Jennings Biology Department – Convert Jennings 244**
     P. Loescher provided the committee with cost estimates for the project of $65,000 for planning/construction and $7,600 for furniture for a total cost of $72,600.
   - **Earl Hall Entrance**
     Current plan is that the entrance will be funded in combination with the mechanical/electrical upgrade that will be taking place in Earl Hall during the summer 2010.
   - **Pelz – Athletics Office**
     Currently the University is in the process of having DPW select the required consulting service needed to review the project before it moves to the next phase of construction.
   - **Administration Area Locks** - Completed.

5. **New Projects**
   - **IT/Space Buley Library** - This project was approved by the President and was needed to limit access to the computer labs in Buley Library. The cost was estimated at $50,000.
   - **Music Department EN B 014** - Committee approved the request since the project was partially self-funded and the space supports multiple departments.

6. **Adjournments**
The meeting adjourned at 4:00 PM
Respectfully Submitted
James E. Blake
Executive Vice President