Graduate Student Affairs Committee
Minute Meeting
November 2, 2009

Presiding: Kurt Sollanek

Present:
Kurt Sollanek, Exercise Science; Sarah Alberti, Communication Disorders; Nancy Leaman, English; Laura Lentz, Counseling and School Psychology; Emily Bowers, Mathematics; Brian Mason, Business Administration; Mark Fisher, Computer Science; Simbi Ebenuwah, Public Health; Kaitlyn Fenner, Social Work; Dr. Sandra Holley, Dean of Graduate Studies; Mrs. Arlene Lucibello, GSAC Coordinator; Dr. Wendy Chang, Chief Information Officer.

Meeting called to order by Kurt Sollanek at 3:09 pm.

Roll Call confirmed those present

Old Business:

Approval of October minutes:

No questions were raised regarding the minutes from the last meeting, nor were there any corrections made. Motion made and seconded to approve minutes passed unanimously.

Reports:

Web Committee:

Mark Fisher reported that the school created a new GSAC website http://www.southernct.edu/gsac/. He asked the members to visit the website and check to verify the information presented.

Dining Service Committee:

Emily Bowers reported there will be a meeting on Nov. 6th held in the Student Center, room 312 from 2-4. All are welcomed to come and ask questions of the representatives from Chartwells.
University Strategic Plan Review Committee (USPaRC):

Kurt Sollanek reported that this committee was formed to make sure that the university strategic plan is being enforced.

Research and Scholarship Committee:

Kurt Sollanek reported that the total awards reached $7,049.00. The conference line amount was currently set at $5,000. Brian Mason made a motion to raise the conference line to $10,000 from $5,000. Motion seconded by Nancy Leaman. All were in favor. Motion passed unanimously

Budget Report:

Motion was made to approve the new budget by Kaitlyn Fenner. Seconded by Simbi Ebenuwah. All were in favor. Motion passed.

Graduate Dean’s Report:

Dean Holley reported that emails regarding the 2010 Graduate Commencement went out to all matriculated students. There is a two step process to apply for the graduate degree and to participate in the Graduate Commencement ceremony. First, the student must apply to the Registrar’s office for the degree. Second, the student must apply to the Graduate School office to fill out the application to participate in the commencement. Students are allowed to walk in May if they are planning to finish in the summer. Applications and deadlines are online at Southern’s website. Thesis guidelines are also online. The thesis must be submitted to the Graduate School by April if the student plans to walk in May.

Holiday Baskets:

Boxes will be available in the student center starting November 10th. Students may obtain the holiday boxes at the Adanti Center help desk. Instructions will be available inside of box. All GSAC members participating are asked to label the box that the box is from GSAC, and get permission to place a box within their department office from their department chair.

New Business:

CIO Dr. Wendy Chang spoke about her position at the university and issues that students may have. She is responsible for support services (all technology in the classrooms), system and infrastructure (maintaining all servers on campus), tel communication (networking which includes wireless and non wireless and telephones on dorms), enterprise implication division (banner web, MYSCSU, and financial information) and teaching and learning technology (e-learning VISTA).

Mark Fisher asked about the low level server storage available to graduate students. Dr. Chang said that the Connecticut State University System (CSUS) signed a contract with Microsoft to offer LIVE@edu
starting in the spring. This comes with four servers, including emails that will have 10gigs of storage, instant messaging, and online workspace for Microsoft office with 5gigs of storage.

The lack of wireless capabilities is due to the controller being fully loaded. The controller on campus is capable of 1000 wireless points and cost $250,000 in addition to wiring and to purchase a new one. Another issue that is being worked on is “mobile printing.” Most students have their own computers and therefore only use computer labs for printing. With wireless printing, students would be able to print from their own laptops in other buildings reducing the need for all the extra computers in the labs.

The primary mission for IT is to encourage students, faculty, and staff to take advantage of IT infrastructure. The University wants everyone to be competitive for the future and to have the essential technology skills. There are workshops conducted and guides are available along with tutorials online with software to help.

Meeting adjourned by Kurt Sollanek at 4:43.

Respectfully submitted,

Brian Mason, GSAC Vice Chair