December 7, 2009 Minutes

Presiding: Kurt Sollanek, GSAC Chairperson

Present:
Kurt Sollanek, Exercise Science; Sarah Alberti, Communication Disorders; Nancy Leaman, English; Emily Bowers, Mathematics; Caitlin Carbonell, Information & Library Science; Brian Mason, Business Administration; Mark Fisher, Computer Science; Ebony McClease, Women’s Studies; Dr. Sandra Holley, Dean of Graduate Studies; Mrs. Arlene Lucibello, GSAC Coordinator; Dr. Peter Troiano, Dean of Student Affairs; Dr. Jerome Hauselt, Psychology; Dr. Mirela Newman, Urban Studies; Dr. Cesarina Thompson, Graduate Studies; Lewis Deluca, Financial Aid; Geraldine Prince, Career Services.

Meeting called to order by Kurt Sollanek at 3:00 pm.
Roll Call confirmed those present

Old Business:

Approval of November minutes:
No questions were raised regarding the minutes from the last meeting, nor were there any corrections made. A motion was made by Dr. Mirela Newman and seconded by Mark Fisher to approve minutes. The motion passed unanimously.

Reports:

Web Committee:
Mark Fisher reported that he is still waiting for the revised GSAC website to be added to the school’s website. Dean Holley suggested that Dr. Cesarina Thompson assist in facilitating this action.

Dining Service Committee:
Mark Fisher reported that the issues brought up seem to be undergraduate based. There is a need to find ways to include graduate students’ concerns and issues in these deliberations.

University Strategic Plan Review Committee (USPaRC):
Kurt Sollanek reported that there are now 3 sub-committees. The ultimate plan is to make sure the Strategic Plan Is being followed

Research and Scholarship Committee:
No new information to report.
Budget Report:

The Speaker Honorarium request total is $400 with a balance of $2,100. Miscellaneous items, including refreshments for meetings for the months of September through December came to a total of $112.00 with a Balance in Line of $288. Motion for approval of budget made by Caitlin Carbonell and seconded by Brian Mason. All were in favor. Motion passed unanimously.

Graduate Dean’s Report:

Dean Holley reported that the next G.S.A.C. meeting will be held on Monday February 1st. She also reminded the group of the Graduate Research Fellowship and the Graduate School Graduate Assistantship competitions that have deadlines in early spring. Complete information and application forms are on the Graduate School website.

Holiday Baskets:

Brian Mason reported that all baskets were to be collected on Thursday December 10th and sent out to families.

How to get into Graduate School Workshop:

Dr. Misty Ginicola reported that there was a good turnout for the workshop and that she was willing to present another workshop in the Spring Semester. She plans on getting the emails out more in advance for the future workshops.

New Business:

Financial Aid:

Mr. Lewis Deluca presented information on financial aid for Graduate matriculated students who are enrolled for a total of nine credits for Fall and Spring and six credits for the summer. FAFSA forms are to be completed on the internet. Students are able to apply for Financial before they get admitted. Financial Aid only is available for the Fall, Spring and Summer Semesters, it does not include Winter or Spring break Sessions. Over a period of time it is hoped that the financial aid given to Graduate students will increase.

Career Services:

Mrs. Geraldine Prince presented information on what should be included in a resume. Mrs. Prince explained how to use the JOBS tab on the career services homepage. The JOBS tab contains a list of job postings from employers.

Meeting Adjourned by Kurt Sollanek at 4:25 pm.

Respectfully submitted,

Brian Mason, GSAC Vice Chairperson